

**Louisiana State Board of Architectural Examiners**  
**Meeting Minutes**  
**October 18, 2021**  
**Via Zoom**

**Present:** J. David Brinson - Chair; Allen J. Bacque – Secretary, Ronald B. Blich, John Cardone, Shannon French, Richard J. LeBlanc, Kevin Singh

**Staff:** Katherine E. Hillegas, Executive Director; Tyson Ducote – Deputy Director

**Guests:** Lisa Nice, Buddy Ragland, Kathleen Gordon

**Legal Counsel:** Paul Spaht, Attorney

This meeting was held via zoom pursuant to JBE Proclamation 2021-94 and R.S. 42:17.1, the governor having declared a state of emergency for the State of Louisiana, and the nature of the emergency causing a meeting of the Board conducted pursuant to other provisions of the Open Meetings Law, R.S. 42:1 et seq., to be potentially detrimental to the health, safety, or welfare of the Board, staff, and the public.

The meeting was called to order by Brinson who certified that the matters to be considered by the Board will be limited to the matters listed on the agenda of the meeting, such matters being time sensitive and in the opinion of Brinson consideration of which should not be delayed. The members of the Board approved the consideration of the matters on the agenda, and only such matters, by unanimous vote.

**Motion #1: Singh/LeBlanc: To validate that matters under consideration for this meeting will be limited to items listed on the agenda. Passed. 7-0.**

Brinson opened the floor for comments from the public, and there were none.

**Defining Incidental Practice**

Spaht and Blich provided a summary of activities to date related to the Incidental Practice Task Force and attempts to define Incidental Practice for architecture and engineering. Hillegas shared edits submitted to Task Force members by the engineers which appear to represent consensus from members of LAPELS, ACEC and LES. The Board discussed the proposed edits. Nice, Ragland and Gordon provided feedback and input from their individual perspectives as members of the Task Force, as well as the current perspective of the AIA.

The Board suggested modifications to the definition and asked that such modifications be shared with them for further consideration.

There being no further business,

**Motion #2: Bacque/Blich: To adjourn. Passed. 7-0.**

Respectfully submitted,

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J. David Brinson, Chair

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Allen J. Bacque, Secretary